

Norquay Building Community Volunteer Income Tax Program (CVITP)

In partnership with Canada Revenue Agency (CRA), this service is provided by CRA trained volunteers and is available for in-person or drop-off tax preparation at various locations in Winnipeg and throughout Manitoba

CVITP offers **FREE** preparation of your income tax return by trained volunteers for:

Single person making \$30,000.00 or less

Single parent making \$35,000 or less

Common law/married couple making \$40,000.00 or less

Add \$2,500.00 for each additional dependent

CVITP Volunteers cannot complete income tax returns for deceased persons, bankrupt individuals, or anyone with capital gains/losses, self-employment income, rental income, or business expenses.

How?

- **In Person:** current 2015 year's taxes are prepared while you wait (Norquay Building location)
- **Drop Off:** at many locations you may only fill out a "Drop Off" form, where a volunteer will record your personal information and information from your T-slips onto their paperwork. Your slips will then be returned to you, and someone will complete your tax return at a later date.

Where?

The Norquay Building, 401 York Avenue, in the Basement Auditorium (In-person & drop off)

When?

Norquay Building tax clinic operates from: February 23rd, 2016 to April 29th, 2016, Tuesday through Friday 9:00am – 2:00pm, first come, first served.

Where else?

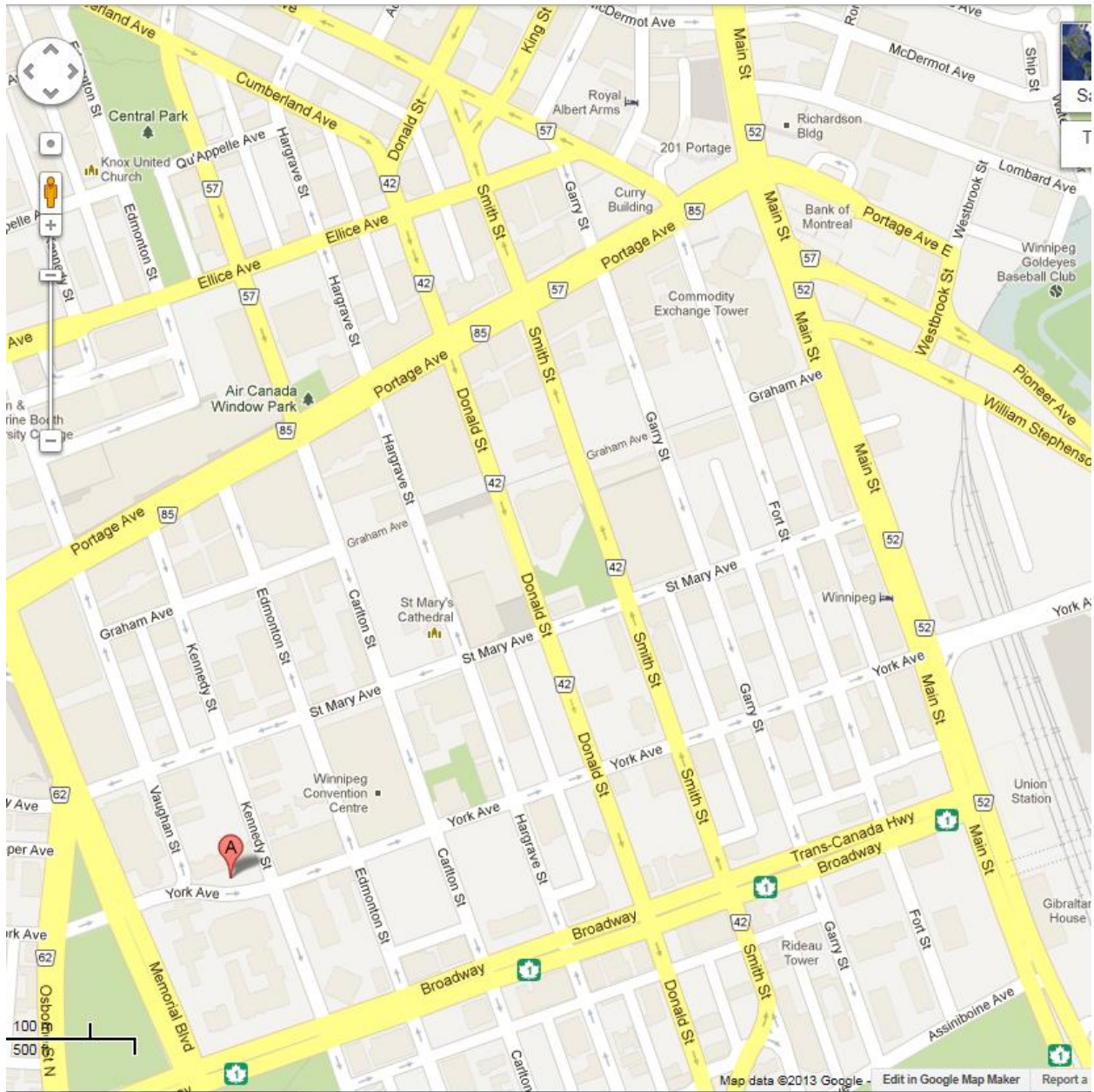
Other locations:

Check the CVITP website for more info – more locations posted soon

What should you bring with you? (Important) Personal identification, All T-slips, Records of income from Income Assistance/ Workers' Compensation (T5007's), rent receipts, and any other tax-related documents and slips. Common law or married couples will need to come together.

Will we prepare past year's taxes? Yes, as long as you have all the necessary information. (Drop Off only)

Who should I call if I have a question about a tax return you have completed? You can call Canada Revenue at **1-800-959-8281**



A = The Basement Auditorium of the Norquay Building (401 York Avenue)